

AIRSIDE VEHICLE PERMIT APPLICATION

Form

Form Details

Authority Level	Company Level		
Department	Airport Operations / Aviation Security		
Document Number	AOD-ASD-00-FOR-020.01.02		
Document Author	Name	Signature	Date
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Documents Owner	Name	Signature	Date
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IMS Check	Name	Signature	Date
Approved By <i>(Based on BAC Authority Matrix)</i>	Name	Signature	Date
	Patrick Cuschieri Director – Aviation Security		
Serial, Version, Revision History	Revision Date	Details	
1 020.01.01	06/12/2018	Original Issue	
2 020.01.02	24/08/2020	Second Revision	
3			
4			

REQUESTING ORGANIZATION

Organization: _____ Request Date: dd / mm / yyyy
 Auth. Signatory: _____ Contact No.: _____
 Job Title: _____ Email Address: _____

REQUESTING ORGANIZATION

Registration No: _____
 Vehicle Model: _____ Class Type: _____
 Insurance Company: _____ Weight: _____
 Insurance Policy No: _____ Age (max. 10yrs): _____
 Insurance Expiry Date: dd / mm / yyyy Special Features: _____

AIRSIDE VEHICLE PERMIT DETAILS

Temporary Airport Pass Permanent Airport Pass
 (01-90 days) 1 year

Validity From: dd / mm / yyyy Validity To: dd / mm / yyyy

Contractor Vehicle? No Yes, AWP
 No.: _____ AWP Validity: dd / mm / yyyy

Access Areas: Roads Only
 Access Gates: SUPERGATE Other Gates: _____

Reason for Permit _____

AUTHORIZED SIGNATORY DECLARATION

As the Authorized Signatory I confirm that, to the best of my knowledge, all information provided is true. I accept that the requested vehicle is admitted into the Airport's Airside on the condition that the Airport shall not be liable for any loss or damage caused by the requested vehicle or its contents. The Airside Vehicle Permit remains the property of the Bahrain Airport Company and its issue subject to the Airport's Safety and Security regulations which I and my organization are fully aware of.

I will ensure that all drivers are aware that Airside Vehicle Permits apply to the Roads Only (as authorized), and that they must not drive on the maneuvering area except when specifically authorized by Airside Operations and Air Traffic Control to do so and only when in possession of the appropriate maneuvering area ADP. I recognize that any vehicle reported for unauthorized parking in airside areas may have its permit cancelled.

I request that access be given as specified, and I confirm that the vehicle is required to access these areas in order to assist in the performance of legitimate duties on behalf of the requesting organization, for a period not exceeding that outlined in the request. I agree that when the Airside Vehicle Permit is no longer required for the given purpose, I shall arrange for its return to the BAC Airport Access Control Office within 03 calendar days of the permit no longer being required, and that failure to do so may result in a further administration charges being made.

AUTHORIZED SIGNATORY DECLARATION

By authorizing this Airside Vehicle Permit request, I agree that the organization I am representing will pay the published administration expenses associated with the issue of Airside Vehicle Permit. I understand that Bahrain Airport Company has the right to refuse the issue of an Airside Vehicle Permit where the submitted documentation or vehicle does not meet the required criteria, and that BAC – Airport Access Control Office shall not be held accountable for any delays in the clearance process, cancelation or denial of the submitted request.

Signature and
Organization Stamp: _____

STAMP
dd / mm / yyyy

DECLARATION

Please sign this section in the presence of the requester organization Authorized Signatory in order to confirm the following:

I confirm that I have received the Airside Vehicle Permit relating to this request.

I will ensure that all drivers understand that the Airside Vehicle Permit is only valid when displayed on the top right-side corner of the windscreen of the vehicle for which it is issued, and any alteration or damage will render it invalid. I recognize that any vehicle reported for unauthorized parking in airside areas may have its permit cancelled.

I will also ensure that all drivers understand the need to **immediately** report the loss or theft of the Airside Vehicle Permit to the MOI Airport Police, to the BAC Airport Access Control Office, and to the permit requesting organization. I understand that failure to comply with Airport Safety and Security regulations and procedures may result in disciplinary action and/or immediate withdrawal of the Airside Vehicle Permit.

I shall promptly return the Airside Vehicle Permit, via the requesting organization, to the BIA Pass Office when it is expired or damaged; when the reason that justified its issuance has been terminated; or when an instruction for such purpose has been issued by the BAC Security Department – BIA Pass Office.

Signature: _____

dd / mm / yyyy

FOR OFFICIAL USE ONLY:

BAC – AIRSIDE OPERATION VEHICLE INSPECTION

	Acceptable	Acceptable	Additional remarks:
Organization Logo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved
Fire Extinguisher(s)	<input type="checkbox"/>	<input type="checkbox"/>	
Yellow / Amber Beacon light	<input type="checkbox"/>	<input type="checkbox"/>	
Vehicle Color	<input type="checkbox"/>	<input type="checkbox"/>	
Windows (Tinted)	<input type="checkbox"/>	<input type="checkbox"/>	

Note: Vehicles with Dark colors and/or tinted windows will not be approved.

Access Areas: Roads Only
 Access Gates: Supergate Other Gates:

BAC Airside Operations Examiner Name: _____

Signature: _____

BAC Airside Operations
STAMP

Vehicle Inspected on _____ dd / mm / yyyy

Attach copies of the following documents, according to the type of vehicle permit requested:

Traffic Department Registration Card Insurance Policy Ownership Card

Only correctly filled requests with legible written information and supporting documents shall be accepted